

Minutes
Union County Historic Preservation Commission
1 December 2011

The Union County Historic Preservation Commission met at 1:30 pm on Thursday, December 1, 2011 in the Heritage Room at the historic Union County Courthouse, Monroe, North Carolina.

Present: Dr. Jerry Surratt, Jane Ellickson, Sis Dillon, John Dickerson, Crystal Crump
Absent: Brad Hudson, Charles Williams, Dale Loberger, Danny Stegall
Also Present: Mary Lou Gamble, Harriett Moore, Mandy Vari (City of Monroe Planning Dept.)

The meeting was called to order by Dr. Jerry Surratt, Chairman.

Approval of Minutes

Dr. Surratt asked if there were any corrections or additions to the minutes of the November meeting. Mr. Dickerson motioned to approve the minutes. Ms. Crump seconded the motion and the vote was unanimous.

Financial Report

Dr. Surratt asked if there were any comments or questions concerning the financial report. There were none and the financial report was approved by the Commission members.

Unfinished Business

Dr. Surratt asked the Commission members to refer to the November minutes to review the information about the designation of the Kerr Farm, 9616 Joe Kerr Road, Waxhaw, NC, owned by Paulette Kerr. Mrs. Gamble reported that we have received the Survey and Research Report from Sidney Halma. Additional tax information is needed before it will be sent to NC Archives. Mrs. Kerr has agreed to share the cost of Mr. Halma's fee of \$300 for preparing the report.

Consideration of Applications

Dr. Surratt referred to the Application of Certificate of Appropriateness dated October 24 for the Victorian Crow's Nest, 1710 West Franklin Street, Monroe, NC, owned by Colfield Hilburn. The Application was submitted requesting approval to construct a roof on an existing patio. Dr. Surratt asked if anyone needed to review the plans and description that had been presented at the November meeting by Mr. Hilburn. Mr. Dickerson moved to approve the Certificate of Appropriateness. Mrs. Dillon seconded the motion and the vote was unanimous. A letter will be sent to Mr. Hilburn to notify him of the approval.

New Business

Mandy Vari, who is with the City of Monroe Planning Department, was introduced by Dr. Surratt. Ms. Vari said that the members of the Monroe Historic District Commission are required to attend a Preservation Workshop for credits each year. The Monroe Historic District Commission is planning to host a workshop on Thursday, May 24, 2012. A seminar

for the workshop will be held in the courtroom located in the historic Union County Courthouse in the morning and tours will be planned in the afternoon. Plans are being made for 100 participants. Dr. Surratt offered assistance by the Historic Preservation Commission for the workshop.

Mrs. Gamble reported that Gail Russell, owner of the C. C. Stokes House, circa 1919, 903 W. Franklin Street, Monroe, NC visited the Heritage Room and is interested in designating the house. She was given a copy of the Procedures for Designation Manual. Mrs. Gamble explained to Ms. Russell that the Commission requests Mr. Paul Fromberg, Senior Preservation Specialist NC Archives, to visit and evaluate the historic significance of a property before the process begins. The procedure usually takes about six months. Ms. Vari added that Ms. Russell had started restoration of the house and had presented Application of Certificate of Appropriateness to the Monroe Historic District Commission since the property is in the South Monroe Historic District. Mrs. Gamble noted that the house is listed in the National Register of Historic Places, and there is a picture in *Sweet Union*.

Dr. Surratt asked Commission members to be aware of any significant historic properties that would be worthy of designation. Mr. Dickerson mentioned a cluster of unique stone houses located on Concord Avenue, Monroe. Mrs. Bjorlin added that a number of stone buildings in Monroe were built by the National Youth Administration in the 1930's - for example, the Old Armory. Mr. Dickerson suggested that the property owners of the stone houses be contacted and if they are interested in designation, Mr. Fromberg could visit these properties when he can come.

The meeting was adjourned.

The next meeting is scheduled for February 2, 2012.

Respectively submitted,

Dr. Jerry Surratt, Chairman