

PROCEDURE FOR REQUESTING MODIFICATIONS TO COUNTY SERVICES, PROGRAMS OR ACTIVITIES

Union County encourages anyone to request modifications to provide qualified individuals with a disability better access to its services, programs or activities.

1. Anyone who would like to request a modification to a County service, program or activity should contact the appropriate Department Director, or ADA Coordinator by mail at 500 N. Main Street, Monroe, NC 28112; by telephone at 704-283-3810, TTY/TDD at 704-225-8554, or fax at 704-282-0121.

Requests for auxiliary aids and services to ensure effective communication for qualified individuals with a disability for public meetings should be directed to the Office of the County Clerk at 704-283-3810.

2. The Department Director or the ADA Coordinator shall respond to each request for modification in writing, within a reasonable time of the request, and no later than thirty (30) days after receipt of the request.