

Union County Radio Communications Council (RCC)

June 22, 2010

3:00 P.M.

Training Room – Government Center

Attendees:

Ben Bailey	Chairman, Union County Sheriffs Office
Dawn Hinkel	Union County Communications
Melvin Mattocks	Union County Communications
Bryan Gilliard	City of Monroe Police Department
Paul Wilkerson	Charlotte Radio Shop
Dexter Altman	NC Highway Patrol
Johnny Blythe	Union County Fire Chiefs Association
Greg Demko	City of Monroe
Tim Adams	Union EMS
Laura Conway	Motorola

The meeting was called to order by Chairman Bailey at 3:03p.m. A motion was made by Bryan Gilliard to approve the meeting minutes from June 8, 2010. That motion was seconded by Greg Demko. Motion carried.

Chairman Bailey requested to add two items to the agenda, Item 4a: Request to add talk groups by outside agencies and Item 4b: Request to add talk groups by internal agencies. Bryan Gilliard made a motion to approve the agenda. That motion was seconded by Dawn Hinkel. Motion carried.

Dawn Hinkel gave an update on the radio system. The antennas should be finished this week and the consoles are scheduled to be programmed June 23, 2010. After those items are completed, a "Go Live" date will be set. Training is complete for the Sheriffs Office, County Fire and Union EMS will finish on June 23, 2010. No training is being done for Monroe Police at this time.

Each person is asked to survey their agency and determine how many VIPER ID's are needed and give the qualifiers for those ID's at the next meeting.

The subcommittee designed for developing a procedure for adding radios to the system has not met. This will be tabled until the next meeting.

Chairman Bailey stated the county attorney is reviewing the document that is needed to be signed before all other equipment is issued and should be done by end of day on Wednesday. Dawn Hinkel will send out notification when that document comes.

Chairman Bailey opened the discussion on requesting to add talk groups by external agencies. Paul Wilkerson gave insight on the process Charlotte uses. He said they have a form with a standard set of talk groups. The form goes to the Communications Chief of the agency in which the talk groups are being requested. The form comes back to the requesting agency/person and then goes with the radio to be programmed. Several sample forms were available to review. Chairman Bailey indicated he is getting requests from ALE and SBI. He will meet with Bryan Gilliard, Paul Wilkerson and Bob Curry with Highway Patrol and discuss mutual aid law and what talk groups would be needed to make an Events Tier like Charlotte. Bringing on Federal agencies will be the next step. Charlotte Mecklenburg didn't pay for the upgrade and may not be able to accommodate our talk groups for County Fire and EMS. Johnny Blythe and Tim Adams will determine which zones are available and make standardized talk groups. No ID's are needed for Mecklenburg County or MEDIC but Cabarrus County will need them.

Next meeting of the Charlotte RCC is July 23, 2010. If anyone wants to attend, please contact Chairman Bailey.

The next discussion was on requesting to add talk groups by internal agencies. The discussion was to have different templates for different levels in the organizations. A spreadsheet must be made for each template. Paul Wilkerson will get a cost for each template. An individual template needs to be done for the SWAT Medics. If we get an onsite technician, they would be able to program the radios. Paul is unable to over the air re-key the radios; each radio will have to be touched. An over the air mass reprogramming can not be done, only one at a time.

Chairman Bailey discussed the need to put the procedures and forms online for easy access.

Dawn Hinkel included that Wingate Police Department purchased enough radios through grants for their department to go on the system. Marshville only has the two that were issued to them from the grant and Waxhaw has purchased an additional two outside the grant.

Dawn Hinkel will talk to Dennis about battery prices and will check on a state contract price.

The next meeting was scheduled for Thursday, July 15, 2010 at 3:00P.M. in the Personnel Training Room.

Ben Bailey made a motion to adjourn. The motion was seconded by Dawn Hinkel. Motion carried. The meeting was adjourned.

Respectfully submitted,
Amanda J. Helms
Secretary, Radio Communications Council