

**Union County Historic Preservation Commission
Regular Meeting
November 5, 2015**

The Union County Historic Preservation Commission held a regular meeting on Thursday, November 5, 2015 at 1:30 pm in the Heritage Room located in the historic Union County Courthouse, Monroe, North Carolina.

Present: Dr. Jerry Surratt, Crystal Crump, John Dickerson, Melvin Faris, Dale Loberger, Steven Long, Barbara Moore,
Also Present: Mary Lou Gamble, Staff; Virginia Bjorlin

The meeting was called to order by Dr. Jerry Surratt, Chairman.

Approval of Minutes

Dr. Surratt asked if there were additions or corrections to the minutes of the July 2, 2015 meeting. There were none. Mr. Loberger moved the minutes be approved. Mr. Faris seconded the motion and the vote was unanimous.

Financial Report

The financial report was presented showing the ending balance on November 2. Mrs. Gamble reported that Union County appropriated \$8,237.00 and the City of Monroe appropriated \$12,000.00 for the 2015-2016 budget. The financial report was accepted.

Old Business

Monroe Bank & Trust Building (Arts Council Building), ca. 1919, 102 N. Main Street, Monroe, NC 28112; owner City of Monroe; and the **Payne-Vann-Hamilton House**, ca. 1878, 502 S. Washington Street, Monroe, NC 28112; owner Dale Loberger. Letters, with favorable comments have been received from Laurie Mitchell, Local Preservation Commissions/CLG Corrdinator at NC Archives, for both properties. She noted that the owner of each property must give written permission for designation of significant interior features. Mr. Loberger has signed his permission and a copy has been mailed to Brian Borne, who is representing the City of Monroe, for a signature. A request for a public hearing to recommend these properties for "Historic Landmark Designation" will be made to the City of Monroe. Mrs. Moore made a motion to proceed with the public hearing request with the City of Monroe regarding these two properties. Mrs. Crump seconded the motion and the vote was unanimous.

Members discussed at length the revisions to the Evaluation Process. After reviewing the details and the wording for each category, motion was made by Mrs. Moore to approve the revised Point System for Evaluating Properties. Mr. Loberger seconded the motion. The new form will be prepared reflecting the suggested changes.

New Business

E. Joy Little, owner of the B.H. Walters House, 212 S. Elm Street, Marshville, NC has requested designation. Ms. Crump has researched the deeds for the property. Other research will begin to gather more information. Since the designation process sometimes requires as much as six months to complete, commission members agreed to postpone the evaluation until the next meeting.

Other Business

Mrs. Gamble commented that the Jerome Green House, 212 S. Church Street, Monroe, NC, has been bought by Angela Orr who lives in Washington State. She has called about building some outside steps at a cost of \$7,000. The owner would also like to remove a mirror from one of the designated mantles and she will send an Application for Certificate of Appropriateness.

Sherry King is doing repairs to the Laney-Lee House to possibly lease it.

Matt Ward has called twice for information about individual designation for the Rodman-Heath Cotton Mill in Waxhaw, NC. He is a future owner and Mrs. Gamble advised him that Waxhaw had their own Preservation Commission. Mr. Ward is working with the town clerk in Waxhaw.

Mrs. Gamble has called Marshville Town Hall about appointing Margaret Bivens to replace Jane Ellickson. Mrs. Ellickson does not wish to serve another term. The Marshville Town Board will not meet again until December.

Dr. Surratt commented that twelve applications were received. Two candidates have been selected for interviews to fill the staff positions for the Commission.

Motion was made by Mr. Loberger, seconded by Mr. Long, that the regular meeting be adjourned. The motion passed unanimously. The Chairman announced the next regular meeting will be in February.

Respectfully submitted,

Crystal Crump, Secretary