

Approved May 3, 2018

**Union County Historic Preservation Commission
Regular Meeting
February 1, 2018**

The Union County Historic Preservation Commission held a regular meeting on Thursday, February 1, 2018 at 1:30 pm in the Heritage Room located in the historic Union County Courthouse, Monroe, North Carolina.

Present: John Dickerson, Crystal Gilliard, Dale Loberger, Barbara Moore, Dr. Jerry Surratt
Absent: Mary Lou Gamble, Stephen Long
Also Present: Marian Morgan, Staff; Virginia Bjorlin

The meeting was called to order by Barbara Moore, Chairman. She asked that a discussion about the budget be added to the agenda. Dr. Surratt made a motion that the discussion of the budget be added to the agenda. Mrs. Gilliard seconded the motion and the vote was unanimous.

New Business

A. Election of Officers – With Mr. Melvin Faris's term having ended December 31, 2017 and Dr. Jerry Surratt having been appointed by the City of Monroe in December to fill the vacant position, a slate of officers was elected.

Barbara Moore was nominated by Dr. Surratt and seconded by Mr. Dickerson for the position of Chairman. The vote was unanimous.

Dale Loberger was nominated by Mrs. Gilliard and seconded by Mr. Dickerson for the position of Vice-Chairman. The vote was unanimous.

Crystal Gilliard was nominated by Mr. Dickerson and seconded by Dr. Surratt for the position of Secretary. The vote was unanimous.

John Dickerson was nominated by Mrs. Gilliard and seconded by Mr. Loberger for the position of Treasurer.

Mrs. Moore elected to delay the budget discussion to speak about the designation of Siler Presbyterian Church. She stated that a joint public hearing is to be held with the County Commissioners on Monday, February 5, 2018 at 7:00 p.m. The Church knows that they cannot prevent the widening of the road but wants to preserve as much of the grounds and church as possible. The DOT should be represented at the hearing and Mrs. Moore asked that as many members that can to be present to answer any questions.

B. Budget – Mrs. Moore spoke about the need to update the technology at the Heritage Room in order to make our resources and materials preserved and more available to the public. She stated that allocations had been made in next year's budget to purchase equipment which would include a scanner, computer and other equipment needed. Mrs. Moore asked the board to vote on the purchase of the necessary equipment. Dr. Surratt made a motion to approve the purchase of the equipment. Mr. Dickerson seconded the motion and the vote was unanimous.

Mrs. Moore addressed Marian Morgan's work performance and request that her salary be adjusted to \$15 per hour effective February 5, 2018. Dr. Surratt made a motion to approve the pay increase. Mr. Loberger seconded the motion and the vote was unanimous.

The North Carolina State Historic Preservation Office will hold its annual conference at Wrightsville Beach in October, 2018. More details will be made available to the Commission as they are received.

With there being no other business it was suggested by Mrs. Moore that the meeting be recessed until Monday, February 5, 2018 at 7:00 p.m. Mr. Loberger made a motion to recess until Monday at 7:00 p.m. Mr Dickerson seconded the motion and the vote was unanimous.

The next regular meeting is scheduled for May 3, 2018.

Respectfully submitted,

Crystal Gilliard, Secretary