

Union County Parks and Recreation

5213 Harkey Rd.

Waxhaw, NC 28173

www.unioncountync.gov/parks

Administrative Office: 704-283-3885

Seth Pihanich: Outdoor Recreation Coordinator, 704-283-3885 Ext. 5290 spihanich@unioncountync.gov

Active Outdoors Camp Guidelines, Procedures, & General Information

PURPOSE

Union County Parks and Recreation intend to provide a safe, healthy and fun recreational experience for children. Working parents can feel confident that children are occupied with supervised activities in a relaxed outdoor, educational setting.

GENERAL

The 2019 Active Outdoors Camp at Cane Creek Park is right around the corner! This year's camp will include many outdoor adventure opportunities.

Participant drop off begins each day at 7:15 am and all participants must be picked up no later than 5:45 pm. See "Camp Dates" section for list of available Active Outdoors Camp sessions.

For 2019, we will center all of our efforts on recreation and education in the great outdoors! Some of the 2019 camp highlights include:

- Nature crafts
- Survival techniques
- Fishing
- Pontoon boat excursion
- Field Trips on designated weeks
- Disc golf
- Soccer
- Geocaching
- Kayaking
- Swimming
- Hiking
- Volleyball
- Other recreational sports.

We will also have additional guest speakers from other organizations coming to camp to bring their educational experiences!

CAMP DATES

Theme	<u>Ages 8yo. – 10yo.</u>	<u>Ages 11yo. – 13yo.</u>
Nuts about Nature	June 17 th – June 21 st	June 24 th – June 28 th (FT)
Survivor Week	July 8 th – July 12 th (FT)	July 15 th – July 19 th
Water Extravaganza	July 22 nd – July 26 th (FT)	July 29 th – August 2 nd
Olympics Week	August 5 th – August 9 th	August 12 th – August 16 th (FT)

AGES OF CHILDREN

- Children ages 8-10 and 11-13 years are accepted.

FIELD TRIPS

- June 28th (11-13 yo) – Discovery Place Science, IMAX (bowling/movie theatre/mini golf if time)
- July 12th (8-10 yo) – Raptor Center, Schiele Museum, Planetarium, and Gem Stone Mining
- July 26th (8-10 yo) – Discovery Place Science, IMAX (bowling/movie theatre/mini golf if time)
- August 16th (11-13 yo) – Sky High Sports, Laser Tag, Carolina Panther Stadium Tour

Field trips are subject to change locations based on an organization's availability. Parents will be updated ASAP with any changes

ACTIVE OUTDOORS CAMP HOURS

- Union County Parks & Recreation Active Outdoors Camp sessions will run from 7:15 A.M. to 5:45 P.M., Monday thru Friday for a one week period. **(Camp will be CLOSED July 1st – July 5th)**
- Field trips are planned for designated Friday's. Please see the "Field Trip" section for the list of field trips.

REGISTRATION FEES

- \$125.00 Per Weekly Session
- The full amount is due at the time of registration.

IMPORTANT PHONE NUMBERS

- Seth Pihanich – Outdoor Recreation Coordinator O (704) 283-3885 Ext. 5290 C (704) 219-0070
- Cane Creek Park – (704) 283-3885
- David Paschal – Park Operations Manager (980) 328-1654
- Jim Chaffin – Division Director (704) 681-2371
- Union County Non-Emergency Line (704) 289-1594

REGISTRATION POLICIES

- Our Active Outdoors Camp has open registration throughout the summer beginning on April 1st, 2019.
- The closing registration date for our last session will be on August 2nd 2019.
- Spaces are limited – **We allow 12 participants for each weekly session.**

COMPLETED FORMS

- The following forms must be completed, and returned **at least 1 week before the beginning date of the session. (All forms are in this packet).**
 - Day Camp Consent Form
 - Physician's Authorization of Prescription and Non-Prescription Medication
 - "Get to know the Camper" Form
 - Discipline Policy
 - Participation Agreement
 - Food Allergy Policy
- Forms can be scanned and emailed to spihanich@unioncountync.gov or mailed/dropped off to 5213 Harkey Rd. Waxhaw, NC 28173.
- Packets can be picked up at Cane Creek Park upon request

PAYMENT POLICY

- You may change the week your child is enrolled depending on availability. Changes have to be made no later than 1 week from the start of the first registered session. Please contact Seth Pihanich at spihanich@unioncountync.gov or 704-283-3885 Ext. 5290 to make changes to dates.
- Only registered and fully paid individuals may participate in camp activities.

CANCELATION POLICY

- If you cancel earlier than 2 weeks from the session start date, then you will receive all money paid.
- If you cancel later than 2 weeks from the session start date, there will be NO REFUND.
- Union County reserves the right to cancel any camp session due to insufficient registration with full refunds and notification.

MISSED DAYS

- No credits, refunds, or makeup for missed days, or times. We do not pro-rate registration fees.

SIGN IN/SIGN OUT

- All participants must be signed in/out when they are dropped off/picked up.
- Participants are NOT allowed to sign themselves in or out, regardless of age.
- An Active Outdoors Camp participant will not be released to someone who is not his/her parent/guardian, or who is not listed on the Consent Form.
- Parents need to send a signed letter authorizing release of a child to anyone not listed on the Consent Form prior to the arranged pick up time.

LATE/FAILURE TO PICK-UP

- Parents may be charged \$1.00 for every minute a child is left at the park after 5:45 PM. At 6:00 PM staff members will begin calling those authorized to pick up the child and listed on the emergency card.
- If no one has arrived or been contacted by 6:30 PM, the Union County Sheriff's office will be called as the child will be considered an abandoned minor. A Union County staff member will be assigned to watch the child until a designated person assumes responsibility. The staff member will do as much as possible to comfort and reassure the child of his/her safety.
- Fees must be paid before the child can return to camp.

PARTICIPANT REQUIREMENTS

- Union County reserves the right to remove a participant if that child poses a safety threat to himself/herself; staff members; or other participants.
- All participants must be paid in full and must have all forms returned to the office 1 week prior to the registered start date of Active Outdoors Camp.
- Participants must abide by all Union County Parks & Recreation Active Outdoors Camp rules.

DISCIPLINE

- Please see "Discipline and Behavioral Management Policy"

SICK POLICY

- Mildly sick participants can lie down in a designated quiet area in our facility.
- Union County will determine if a participant is too sick to stay at the park, and will call the parents/guardians to come pick up their sick child if needed.

- In the event of a serious illness or injury, if the parent/guardian cannot be reached in time, the child may be transported to nearest Hospital for immediate care.
- For minor injuries, First Aid/CPR trained staff will apply proper care.
- Please remember when you keep your child at home at the first sign of a communicable disease, you are protecting your sick child from other health problems. You are also protecting other children and staff from exposure to the disease. If your child becomes ill with a communicable disease, contact your doctor to determine proper care, and then notify the camp office. It is in the best interest of your child's well-being to keep them home if they are in an infections state. A sick child cannot participate effectively in camp in a meaningful way. Keeping a sick child home prevents the spread of illness in the camp community and allows the child an opportunity to rest and recover. If in doubt, please keep your child home an extra day.

EMERGENCY POLICY

- In the event of an emergency, the Outdoor Recreation Staff will blow a whistle signaling to Staff to evacuate their participants to designated safe areas.
- Staff will bring all participants to designated assembly areas outside the building while the problem is resolved.

STAFF REQUIREMENTS

- All staff must have current background checks before working at the Union County Parks and Recreation Active Outdoors Camp.
- All staff is trained in CPR/First Aid Certified.
- In case of emergencies or life-threatening injuries, staff will contact Union County dispatch.

POSSESSIONS

We are not responsible for any items or devices that are damaged, destroyed, or misplaced and do not recommend that your child bring any personal items or devices of significant value. In the situation where your child is asked to bring additional clothing, towels, shoes, etc. for participation in an activity, it is the responsibility of the parents/guardians to retrieve these items at the end of each day (please label all items). We are not responsible for any items/materials left after camp hours. If any items are lost, please check the lost and found.

CLOTHING

Please send your child dressed in cool, comfortable clothes, socks and closed-toe shoes that **CAN GET DIRTY. Flip-flops/sandals are only allowed when traveling TO and FROM the beach.** Make sure all clothing is labeled with child's name.

*Children will be swimming in Cane Creek Lake with certified Lifeguards **ON DUTY** at all times. Please pack their swimsuits, sandals/flip-flops, suntan lotion and a towel. Children may change in our bathroom stalls.*

OTHER POLICIES

- All snack and lunch times are monitored by Staff members.
- Participants are not allowed to share food or drinks.
- Staff are to make sure that enough water breaks are given during hot days.
- Staff may not discipline a child for having an accident